



**Borough of Tamworth**

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## **AUDIT AND GOVERNANCE COMMITTEE**

27 May 2015

Dear Councillor

A meeting of the Audit and Governance Committee will be held in **Committee Room 1 - Marmion House on Wednesday, 3rd June, 2015 at 6.00 pm**. Members of the Committee are requested to attend.

Yours faithfully

### **A G E N D A**

#### **NON CONFIDENTIAL**

- 1 Appointment of Chair**
- 2 Appointment of Vice-Chair**
- 3 Apologies for Absence**
- 4 Minutes of the Previous Meeting (Pages 1 - 4)**
- 5 Declarations of Interest**

*To receive any declarations of Members' interests (pecuniary and non-pecuniary) in any matters which are to be considered at this meeting.*

*When Members are declaring a pecuniary or non-pecuniary interest in respect of which they have dispensation, they should specify the nature of such interest. Members should leave the room if they have a pecuniary or non-pecuniary interest in respect of which they do not have a dispensation.*

- 6 Proposed Changes to the Constitution and Scheme of Delegation** (Pages 5 - 28)  
(The Report of the Solicitor to the Council and Monitoring Officer)
- 7 Audit & Governance Committee Self Assessment** (Pages 29 - 32)  
(The Report of the Head of Internal Audit Services)
- 8 Review of the Effectiveness of the System of Internal Control** (Pages 33 - 40)  
(The Report of the Head of Internal Audit Services)
- 9 Quality Assurance & Improvement Programme** (Pages 41 - 48)  
(The Report of the Head of Internal Audit Services)
- 10 Fraud & Corruption Update Report** (Pages 49 - 138)  
(The Report of the Head of Internal Audit Services)
- 11 Internal Audit Annual Report/Quarterly Report 2014/15 Quarter 4** (Pages 139 - 160)  
(The Report of the Head of Internal Audit Services)
- 12 Annual Governance Statement & Code of Corporate Governance** (Pages 161 - 212)  
(The Report of the Head of Internal Audit Services)
- 13 Risk Management Update** (Pages 213 - 252)  
(The Report of the Head of Internal Audit Services)
- 14 Audit and Governance Committee Timetable** (Pages 253 - 256)  
(Discussion Item)

*People who have a disability and who would like to attend the meeting should contact Democratic Services on 01827 709264 or e-mail [committees@tamworth.gov.uk](mailto:committees@tamworth.gov.uk) preferably 24 hours prior to the meeting. We can then endeavour to ensure that any particular requirements you may have are catered for.*

To Councillors: J Chesworth, J Faulkner, J Goodall, S Goodall, K Norchi, J Oates and T  
People